



Description



Example



Software



Toolbox



Tools



Advice

Institutional Support Toolkit for Voluntary Organizations for Professional Evaluation (VOPEs)

www.vopetoolkit.ioce.net

Find help, advice, and support in:



Setting up a VOPE

- Found a VOPE
- Decide on formalization
- Define a vision and mission
- Draft constitutions / founding documents and bylaws
- Establish a membership policy and register
- Hold Annual General Meetings



Institutionalizing the VOPE

- Develop your website
- Communicate via email
- Develop your social media strategy
- Manage human resources
- Administer membership
- Hold elections
- Manage finances



Carrying out VOPE Work

- Host conferences, workshops, etc.
- Host online evaluation capacity building events
- Conduct advocacy
- Write publications and newsletters
- Develop guidelines and standards
- Hold evaluation awards
- Connect regionally and internationally
- Make statements on evaluation issues



Toolkit Task Team
Co-Chairs:
Jennifer Bisgard
Matt Galen

Former Co-Chairs:
Patricia Rogers
Christian Bordeleau

Members:
Ann Royer; Jim Rugh; David Roberts; Dennis Bours; Murray Saunders; Raymond Gervais; Scott Chaplowe; Esteban Tapella

Toolkit developed by www.benitawilliams.co.za